

**BOARD OF WATER COMMISSIONERS
MEETING MINUTES
APPROVED
SEPTEMBER 11, 2019**

MEMBERS PRESENT: Philip Knowles, Chairman
Mark Gallagher, Member
Richard L. Stone, Clerk

STAFF PRESENT: Greg Krom, Water Superintendent
Anne-Marie Yeo, Administrative Assistant

VISITORS:

The meeting was called to order at 7:30 AM.

Minutes

The BOWC reviewed and approved as written the minutes of the June 12, 2019 and June 28, 2019 meetings.

Accruals

The Board reviewed the accruals report.

Financials

The Board reviewed the financial reports.

Resource Reports

The Board reviewed the withdrawal reports, and task sheet report. The withdrawals for August were higher than average. We had 2 water main breaks: High St. near Woodbrier Rd. and another on Lockwood Lane.

Superintendent's Report

The Board reviewed the Superintendent's report.

Correspondence

Old Business:

Water Treatment Plant

The Superintendent told the BOWC that there are some issues that still need to be addressed:

- The faulty exterior light fixtures have been replaced.
- The landscaping and paving
- The building and the fire alarm inspections

Water Quality Report

We are currently doing the second round of lead and copper testing. All the results so far are below the detectable limit.

We have not needed to issue a Mandatory Water ban this year.

52 Candlewood Drive

Skeffington well issue, Greg is waiting for quotes for the job. There are 3 parts to the job:

- 1: making a temporary road into the site
- 2: site cleanup
- 3: restoring the landscape

Well Cleaning

Perkins Row Wellfield cleaning is going slowly but we are getting good results.

North Street cleaning will begin once Perkins Row cleaning is completed.

New Business:

The Town Accountant has requested that the BOWC designate members to sign the accounts payable warrants. The BOWC chose to have Philip Knowles as the designated person and Mark Gallagher as the alternate. The accounts payable warrants require two signatures.

The BOWC was also requested to name a designated person to sign the payroll warrant. The BOWC chose to have Philip Knowles as the designated person and Richard Stone as the alternate. The payroll warrant requires one signature.

WTP

Staffing and union issues are still being addressed.

The BOWC also discussed pending projects that will be coming up including:

- 1 Drilling for Perkins Row and North Street wells, the character of the aquifer will be a large factor.
- 2 Tank inspections
- 3 Completion of well cleaning

The meeting adjourned at 8:40 a.m.

The next regular BOWC meeting is scheduled for October 9, 2019

Respectfully submitted,

Anne-Marie Yeo
Administrative Assistant