

**BOARD OF WATER COMMISSIONERS
MEETING MINUTES
DRAFT
March 13 , 2019**

MEMBERS PRESENT: Philip Knowles, Chairman
Mark Gallagher, Member
Richard Stone, Clerk

STAFF PRESENT: Greg Krom, Water Superintendent
Anne-Marie Yeo, Administrative Assistant

VISITORS: Mr. Richard Gandt

The meeting was called to order at 7:30 AM.

Minutes

The BOWC reviewed and approved as written the minutes of the February 20, 2019 meeting.

Accruals

The Board reviewed the accruals report.

Financials

The Board reviewed the financial reports.

Resource Reports

The Board reviewed the withdrawal reports, manganese report and task sheet report. The withdrawals are up due to testing at the new plant.

Superintendent's Report

The Board reviewed the Superintendent's report.

Correspondence

Old Business:

Water Treatment Plant

The Superintendent gave the BOWC an update on the progress of the work being done on the WTP. We should get notice from Mass DEP to go on line by the end of the month.

Kinsmen submitted change order # 6: for rough plumbing, a chlorine pump skid and door closures in the WTP. They also submitted change order # 7 which contains a \$21,000. credit as a result of the rerouting of the electrical feed to the plant. It also included additional labor costs for work done at the Boston Street tank, which the BOWC approved.. Change #8 was requesting an extension of time to complete the project site work. They have requested a date of May 15, 2019. The building and the fire alarm inspections still need to be completed.

The BOWC also discussed the changes that will be required due to the fact that the DEP is holding to their staffing requirements, once the plant is in operation and this will mean an increase in wage costs for the Water Department. DEP requires that the plant be staffed every time it is running. This time frame for this could be anywhere from 6 months to a year. There are many changes to the staffing and license requirements that will be required.

New Business:

Greg would like to schedule an WTP open house for MAY 11, 2019.

The meeting adjourned at 8:15 a.m.

The next regular BOWC meeting is scheduled for 7:30 a.m. on April 10, 2019 at the Public Works Building at 279 Boston St.

Respectfully submitted,

Anne-Marie Yeo
Administrative Assistant