

**BOARD OF WATER COMMISSIONERS  
MEETING MINUTES  
APPROVED**

**February 20 , 2019**

**MEMBERS PRESENT:** Philip Knowles, Chairman  
Mark Gallagher, Member  
Richard Stone, Clerk

**STAFF PRESENT:** Greg Krom, Water Superintendent  
Anne-Marie Yeo, Administrative Assistant

**VISITORS:** None

The meeting was called to order at 7:30 AM.

**Minutes**

The BOWC reviewed and approved as written the minutes of the January 9, 2019 meeting.

**Accruals**

The Board reviewed the accruals report.

**Financials**

The Board reviewed the financial reports.

**Resource Reports**

The Board reviewed the withdrawal reports, manganese report and task sheet report. The withdrawals are up due to testing at the new plant.

**Superintendent's Report**

The Board reviewed the Superintendent's report.

**Correspondence**

**Old Business:**

**Water Treatment Plant**

The Superintendent gave the BOWC an update on the progress of the work being done on the WTP. We should get notice from Mass DEP to go on line by the end of the month.

Kinsmen has submitted 3 change orders for approval and has a completion date early March.

The HVAC contractor is the only sub-contractor that is not up to the same pace as the others.

Kinsmen is submitting a change order # 6: for rough plumbing, a chlorine pump skid and door closures in the WTP. They also submitted change order # 7 which contains a \$21,000. credit as a result of the

rerouting of the electrical feed to the plant. It also included additional labor costs for work done at the Boston Street tank, which the BOWC approved.

Change order # 8 was not approved at this time. Change #8 was requesting an extension of time to complete the project.

The BOWC also discussed the changes that will be required due to the fact that the DEP is holding to their staffing requirements, once the plant is in operation and this will mean an increase in wage costs for the Water Department. DEP requires that the plant be staffed every time it is running. This time frame for this could be anywhere from 6 months to a year. There are many changes to the staffing and license requirements that will be required

The BOWC reviewed the final version of the budget and voted to approve.

**New Business:**

The meeting adjourned at 8:37 a.m.

The next regular BOWC meeting is scheduled for 7:30 a.m. on March 13, 2019 at the Public Works Building at 279 Boston St.

Respectfully submitted,

Anne-Marie Yeo  
Administrative Assistant