BOARD OF WATER COMMISSIONERS
MEETING MINUTES
APPROVED
November 14, 2018

MEMBERS PRESENT: Philip Knowles, Chairman
Mark Gallagher, Member

STAFF PRESENT: Greg Krom, Water Superintendent
Anne-Marie Yeo, Administrative Assistant

VISITORS:

The meeting was called to order at 7:30 AM.

Minutes
The BOWC will review the October minutes at the December meeting.

Accruals
The Board reviewed the accruals report.

Financials
The Board reviewed the financial reports.

Resource Reports
The Board reviewed the withdrawal reports, manganese report and task sheet report. The withdrawals are at a normal rate.

Superintendent's Report
The Board reviewed the Superintendent's report.

Correspondence
None

Old Business:

Water Treatment Plant
The Superintendent gave the BOWC an update on the progress of the work being done on the WTP.

The electricians expect to be testing equipment in December.

The siding and roof issues still have not been resolved.
We are in the process of scheduling a site meeting with all of the involved parties on November 20, 2018.

Two change orders were presented to the BOWC for review:

Change order #4 deals with the changes to the duct work and have a cost of $12,725.
This change order was approved by the full BOWC

Change order # 5 deals with the location of the static mixer which was not installed as directed.
The cost for Kinsmen to correct this issue was submitted at $6,254.
The BOWC has requested that the OPM provide them with a letter from Woodard & Curran stating that they are approving any of these change orders.

Andrews Farm issue
The BOWC reviewed and revised a draft letter that will be sent to the Boxford Board of Selectmen regarding the suppling of water, in the future, to the Town of Boxford. The letter also addresses the cost of the water we provided to Andrews Farm in Boxford's time of need.

Withdrawal Permit
The Board has drawn up a letter to the Mass DEP to withdraw the town's application for the water management permit.

New Business:

The BOWC will meet to discuss the proposed change order #5 with Robert Little, OPM, of the WTP on November 20, 2018 at 7:30 a.m.

The meeting adjourned at 8:53 a.m.

The next regular BOWC meeting is scheduled for 7:30 a.m. on December 12, 2018

Respectfully submitted,

Anne-Marie Yeo
Administrative Assistant