



**BOARD OF WATER COMMISSIONERS
MEETING AGENDA**

Meeting Date: September 12, 2018
Meeting Time: 7:30 AM
Location: Conference Room
Public Works Facility
279 Boston Street
Topsfield, MA 01983
Reason: Regular Monthly Meeting
Date Printed: 9/6/2018 11:00 AM

- 1) Correspondence
- 2) Approval of Minutes
 - a) August 8, 2018
- 3) Review of Financial Reports
 - a) Monthly Control Sheet
 - b) Revenue & Commitments
 - c) Aged Receivables Report
 - d) Year to Date Budget Reports
 - e) Warrant Article Report
- 4) Review of Resource Reports
 - a) Water Withdrawals
 - b) Task Sheets
 - c) Manganese Levels
 - d) Employee Accrued Time Report
- 5) Review of Superintendent's Report
 - a) Leaks & Breaks
 - b) Unaccounted for Water
 - c) Operations Update
 - d) Massachusetts Department of Environmental Protection Projects
 - i) Lead & Copper
- 6) Projects
 - a) Water Treatment Plant
 - i) Construction Update
 - (1) Vote to accept National Grid electric easement
 - ii) Proposed Change Orders
 - (1) Vote on Lintel Change Order (\$6,704)
- 7) Bonding Options for \$3.5 million permanent bond (WTP/River Road)
 - a) Discuss options – Level debt vs. equal principal
 - b) Review effects on water rates
 - c) Vote on preferred method
- 8) Andrews Farm, Boxford
 - a) Status Update
 - b) Discussion about long-term solutions
- 9) MassDEP Withdrawal Permit
 - a) Discuss Order to Complete
 - b) Discussion and possible vote about whether or not to withdraw permit renewal application
 - c) Discussion of possible changes needed if permit application is withdrawn