

**BOARD OF WATER COMMISSIONERS  
MEETING MINUTES  
APPROVED  
JULY 11, 2018**

**MEMBERS PRESENT:** Philip Knowles, Chairman  
Richard Stone, Clerk  
Mark Gallagher, Member

**STAFF PRESENT:** Greg Krom, Water Superintendent  
Anne-Marie Yeo, Administrative Assistant

**VISITORS:**

The meeting was called to order at 7:30 AM.

**Minutes**

The BOWC reviewed and approved the minutes of the June 13, 2018 and June 28, 2018

**Accruals**

The Board reviewed the accruals report.

**Financials**

The Board reviewed the financial reports.

**Resource Reports**

The Board reviewed the withdrawal reports, manganese report and task sheet report.

**Superintendent's Report**

The Board reviewed the Superintendent's report.

**Correspondence**

**Old Business:**

The unaccounted for water numbers for the month of June is not excessive.

**Water Treatment Plant**

The remaining work for R&D includes paving and connections.

The building work is progressing at a good pace and Kinsmen is back on schedule for February 2019.

There is a Change Order Request #2 for the project. It includes 2 items.

It contains the block veneer which would be an \$ 8880.00 item. This item was approved by the BOWC today.

It also contains the correction of the lintel design of 3 south facing windows which would be a \$ 6704.00 item, this will require more information.

**New Business:**

The Prospect Street- River Road pipe work is finished. The paving portion of the project will be addressed between R&D and the Highway and Water Departments.

The BOWC is considering changing some customers to a monthly billing cycle. Greg will compile a draft list for next month's meeting.

**Withdrawal Permit Renewal**

The BOWC discussed the options of renewing our withdrawal permit. A decision was not made at this meeting. It was decided that Mark and Greg would review the pros and cons of the renewal of the permit. The subject will be addressed at the next meeting.

The meeting adjourned at 8:35 a.m.

The next regular BOWC meeting is scheduled for 7:30 a.m. on August 8, 2018

Respectfully submitted,

Anne-Marie Yeo  
Administrative Assistant